

Abbey Hill Academy Sixth Form

Year 12

Students are introduced to employability and careers during the autumn term. As part of this process students look at and discuss, during their employability programme, courses on offer at local colleges and training providers etc. All students are invited to in-houses careers fairs to raise awareness of post 18 options. Students build a portfolio which is reviewed and extended throughout the year with the careers team.

Year 13 and Year14

Students recap employability and careers guidance given in Year 12. All students meet with Youth Direction (external independent careers advisors) and create a personal 'Next Steps Plan'. Throughout the year students visit colleges, training providers, employers and the Job Centre to build on their awareness of post 18 options. Students are offered Work Experience in an area they are interested in, with support if necessary. In the spring and summer term students will receive the opportunity to take part in a mock interview to prepare them for the future. All students will complete applications to colleges, training providers or provisions of their choice for Post 18/19. Taster sessions are arranged at colleges or training providers for students who require an extended transition programme.

In addition, regular events are organised for students throughout the college year, including termly Careers Fairs where external providers, including colleges, training providers, employers, Youth Direction and the Job Centre, are available to provide information and raise awareness of Post 18 options for both students and parent or carers. Visits to local employers, including STEM related employers and other vocational areas, are arranged throughout the year.

All the above aim to provide students with information about the breadth of careers and post 18 options available to them.

Year group	Autumn	Spring	Summer
Year 12	Employability modules covered:- Learning through work experience and maintaining work standards. Careers Fair (Post 18 provisions focus) Tutor based activities – Participation in Christmas Enterprise activities	Employability modules covered:- Learning through work experience and maintaining work standards. Careers Fair (apprenticeship and internship focus) EHCP Review Meetings for students and their parents or	Employability modules covered:- Learning through work experience and maintaining work standards. Careers Fair <i>Work experience placement.</i> CEIAG lunch drop in sessions.

		<p>carers to begin thinking about Post 18 Options</p> <p>Transition action plans completed. CEIAG lunch drop in sessions.</p>	<p>Selection of vocational options for new academic year.</p> <p>National Citizen Service summer holiday opportunity.</p>
Year 13	<p>Employability modules covered:- Learning through work experience and maintaining work standards.</p> <p>Tutor based activities – Participation in Christmas Enterprise activities</p> <p>External Speakers</p> <p>Careers Fair (Post 18 Provision Focus)</p> <p>Youth direction interview</p> <p>College and Training Provider visits</p> <p>EHCP Review Meetings for students and their parents/carers to begin thinking about Post 18 Options</p> <p>Transition action plans completed.</p> <p>Complete applications</p>	<p>Employability modules covered:- Learning through work experience and maintaining work standards.</p> <p>Careers Fair (apprenticeship and internship focus)</p> <p>College/Training Provider visits</p> <p>Complete applications</p> <p>CEIAG lunch drop in sessions.</p>	<p>Employability modules covered:- Learning through work experience and maintaining work standards.</p> <p>Careers Fair</p> <p>Taster sessions</p> <p>CEIAG lunch drop in sessions.</p>
Year 14	<p>Employability modules covered:- Learning through work experience, maintaining work standards, health and safety in the work place and working with others</p>	<p>Employability modules covered:- Learning through work experience, maintaining work standards, health and safety in the work place and working with others</p>	<p>Employability modules covered:- Learning through work experience, maintaining work standards, health and safety in the work place and working with others</p>

	<p><i>Supported work placement</i></p> <p>Tutor based activities – Participation in Christmas Enterprise activities</p> <p>External speakers</p> <p>Careers Fair (Post 18 provision focus)</p> <p>Youth direction interview</p> <p>College and Training Provider visits</p> <p>EHCP Review Meetings for students and their parents or carers to begin thinking about Post 18 Options.</p> <p>Transition action plans completed.</p> <p>Complete applications</p>	<p>Careers Fair (apprenticeship and internship focus)</p> <p>College and Training Provider visits</p> <p>Complete applications</p> <p>CEIAG lunch drop in sessions.</p>	<p>Careers Fair</p> <p>Supported Taster sessions</p> <p>CEIAG lunch drop in sessions.</p>
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